Bees Alive Club

Bylaws

March 2013

**Article I. Name:**

The name of the organization, a non-profit entity, shall be: Bees Alive Club.

**Article II. Purpose:**

This club is formed to be a teaching experience, with members coming together for the purpose of sharing information and networking for the good of the bees and our respective hives.

**Article III. Membership:**

Persons interested in beekeeping and persons in the beekeeping industry who pay annual dues shall be members of the club.

Section 3.01 Dues for the upcoming year will be set by the membership in the last meeting of each calendar year.

Section 3.02 Payment of dues is for the calendar year January through December.

Section 3.03 Membership fees are for either a single person or the entire family and entitle one (1) vote. Should families wish to have more than one (1) vote an additional membership fee/ dues could be paid.

Section 3.04 Each member present at any meeting of the club shall be entitled to:

(a) Recommend policy and amendment change

(b) Hold office

(c) Receive any club correspondence

**Article IV. Officers:**

Officers of this club shall be; President, Vice President, Secretary, Treasurer, Webmaster.

Section 4.01 Officers shall be elected from the members of the club in the month of December of year ending in even numbers.

Section 4.02 Officers will serve term of two (2) years beginning with the first meeting of the calendar year for years ending in an odd number.

**Article V. Duties of the Officers:**

Section 5.01 The President; shall:

(a) Preside at all meetings of the Executive Committee and the Membership.

(b) Coordinate and oversee the work of the officers and committees of the club in order that objectives may be promoted.

(c) Decide all questions of order according to the Bylaws.

(d) Appoint committee and officer vacancies as provided in the Bylaws or as requested by the club.

(e) Perform all duties commonly incident to this office and other such duties as may be assigned by the membership.

(f) Not serve more than two (2) terms of two (2) years consecutively, but may return to office after a break of at least one (1) term of two (2) years.

Section 5.02 The Vice President; shall:

(a) Perform the duties of the President on his or her absence.

(b) Assume the Presidency if this office becomes vacant.

(c) Be Chairman of the Nominating Committee.

(d) Not serve more than two (2) terms of two (2) years consecutively, but may return to office after a break of at least one (1) term of two (2) years.

Section 5.03 The Secretary; shall:

(a) Keep accurate and permanent minutes of all meetings.

(b) Maintain a record of members and their contact information.

(c) Conduct the correspondence of the club.

(d) Transfer all records of the club to his or her successor.

Section 5.04 The Treasurer; shall:

(a) Act as financial officer of the club having custody of all funds.

(b) Keep a full and accurate account of receipts and expenditures and be responsible for the maintenance of books.

(c) Deposit all monies received by the club in a bank designated by the Executive Committee.

(d) Make such disbursements from the funds of the club as are authorized by the Executive Committee and these Bylaws.

(e) Present a financial statement at every meeting of the club and when requested by the Executive Committee and membership.

(f) Present the club’s financial records to the elected auditor and/or committee at the end of the fiscal year.

Section 5.05 The Webmaster; shall:

(a) Develop electronic networking methods for the club and the community at large.

(b) Maintain social media for the club.

(c) Assist and advise the club as to other web based opportunities for the club to communicate among the membership.

(d) Convert any educational material for the club into electronic format.

**Article VI. Meetings:**

Monthly meeting will be held that are open to the public and membership.

Section 6.01 A simple majority of the members or members of the committee shall constitute a quorum of either group.

Section 6.02 The business, at which officers are elected and dues set, shall be the last meeting of the calendar year.

Section 6.03 Shall be conducted in accordance with the order of business and parliamentary rules set forth in Roberts Rules of Order unless the bylaws & amendments set forth in this document conflict, the bylaws shall take precedence.

Section 6.04 The Executive Committee may meet occasionally to discuss issues to be presented to the membership at large in order to expedite business matters.